

**VOLUNTEER  
VACANCY PACK  
REGIONAL ADVISER  
(SCOUT ACTIVE  
SUPPORT)**

# ABOUT SCOUTING



Every year we help 400,000 Young People in the UK enjoy new adventures; to experience the outdoors, interact with others, gain confidence and have the opportunity to reach their full potential. And it's not just Young People who can get in on the action. Working alongside our youth members are thousands of adult volunteers, with a huge variety of roles and opportunities available.

To find out more visit [www.scouts-scotland.org.uk](http://www.scouts-scotland.org.uk)



## Volunteering With Us

Volunteering with us is easy, fun and offers many opportunities for gaining externally-recognised qualifications. Why not strengthen your CV while making a real impact on the lives of Young People?

How much time you give is up to you, and you don't need any previous experience. We have a huge variety of roles to suit everyone, and whatever you choose we'll make sure you're properly trained and supported.



## How You Can Help

We're looking for someone to help support the work of our grass-roots volunteers. Want to give something back to the community? As Regional Adviser (Scout Active Support) you will support and guide adults working within Scout Active Support, who are providing a valued, flexible contribution to Scouting.



## Up For The Challenge?

Thank you for your interest in volunteering with The Scout Association. Contained in this pack is a role description and person specification for the role above. If you think you are the right person for this role, or if you know someone who might be, please complete the nomination/application form at the end of the document and return it to the address at the bottom of the form. If you would like more information or if you'd simply like to discuss the role please get in touch with:

Name:  Phone:   
Email:

### Scottish Headquarters

Tel: 01383 419 073  
Email: [shq@scouts-scotland.org.uk](mailto:shq@scouts-scotland.org.uk)  
Web: [www.scouts-scotland.org.uk](http://www.scouts-scotland.org.uk)  
Facebook: [www.facebook.com/scottish.scouts](https://www.facebook.com/scottish.scouts)

### Information Centre

Tel: 0845 300 1818  
Email: [info.centre@scouts.org.uk](mailto:info.centre@scouts.org.uk)  
Web: [www.scouts.org.uk](http://www.scouts.org.uk)  
Facebook: [www.facebook.com/scoutassociation](https://www.facebook.com/scoutassociation)

# ROLE DESCRIPTION

## Regional Adviser (Scout Active Support)

### This vacancy is for

Name of Scout Region	
Located	

### This Region has

Number of youth members	
Number of adults	

The Regional Commissioner is	
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### Purpose of the role

The Regional Adviser (Scout Active Support) is a key role which provides practical support and assistance to other volunteers in order to establish, manage and develop Scout Active Support units.

#### Responsible to

Regional Commissioner

#### Main Contacts

Regional Commissioner, Regional Executive, Deputy Regional Commissioners, Assistant Regional Commissioners, other Regional Advisers, Scottish Headquarters Commissioner (Scout Active Support), Scout Active Support Managers, Scout Active Support Co-ordinators, Scout Active Support Members, District Commissioners

#### Appointment requirements

- Understand and accept The Scout Association's policies
- Satisfactory PVG clearance
- Completion of the relevant training within three years of appointment

### Main Responsibilities

- To promote the benefits associated with establishing Scout Active Support Units at Group and District level within the Region
- To provide practical support and assistance to the Regional Commissioner, District Commissioners and Group Scout Leaders to establish, manage and develop Scout Active Support Units and to ensure they remain fit for purpose
- To be the recognised point of contact at Regional level on matters relating to Scout Active Support

## Core Tasks

- Promote the benefits associated with establishing Scout Active Support Units at Group and District level within the Region
- Provide practical support and assistance to the Regional Commissioner, District Commissioners and Group Scout Leaders to establish, manage and develop Scout Active Support Units and to ensure they remain fit for purpose
- Be the recognised point of contact at Regional level on matters relating to Scout Active Support
- Support Scout Active Support Managers in the process of creating useable and workable Service Agreements
- Review/ monitor the growth and development of Scout Active Support within the Region and use this information to inform development activity
- Work in partnership with the Scout Active Support Managers to ensure that all members are fully trained and supported for the roles that they take on
- Provide leadership and be a 'face for the Region' to the Movement at large
- Participate in the Annual General Meeting of the Region

## Person Specification

### Skills required

- Able to communicate clearly
- Able to work well in meetings
- Able to address public meetings
- Able to provide positive management in relation to Scout Active Support
- Able to develop effective relationships
- Able to work well as a member of a team
- Able to motivate others

### Knowledge and experience required

- An appreciation of The Scout Association's aim, method and youth programme
- A thorough working knowledge of the purpose of Scout Active Support
- An understanding of and commitment to the training obligations of the appointment

### Qualities required

- An ability to balance their enthusiasm for the particular area with the aspirations and abilities of members taking part
- Have the time available to do the work
- Ability to meet deadlines
- An appreciation of the requirement to communicate with others as part of a two way process
- Be in a position to travel to meetings as required

# Nomination and application form

## Regional Adviser (Scout Active Support)

If you think you know just the right person for this role, or are interested in the role yourself, please complete the form below

Name of nominee or applicant		
Address		
Telephone	Daytime	Evening
Email		
Membership number		

Please explain why this person is suitable for this role, including relevant professional and voluntary experience from inside or outside Scouting (refer to role description)

Please describe the relevant skills that this person has for the role

Please outline why you felt motivated to complete the nomination/application

Please complete this section if you are nominating someone else for this role

Nominated by		
Address		
Telephone	Daytime	Evening
Membership number (if applicable)		Date

This form should be returned to \_\_\_\_\_ by \_\_\_\_\_