



Role Profile: Project Volunteer for Auchengillan 100 Project

Position Title: Auchengillan 100 Team Member

Project Duration: January 2025 - January 2027

Location: Remote with frequent meetings as the role requires and time required at Auchengillan Outdoor Centre, Glasgow, UK

Reports To: Lead Volunteer and Relevant Team Leads

Role Purpose:

To support the Auchengillan 100 centenary celebrations by assisting with various tasks and activities, ensuring the successful execution of events, programs, and initiatives.

Volunteers may wish to register their support for one or more of the following area's. Please select as many areas of interest as wished.

1. Event Support:

- Support in planning or programming of events as required.
- Assist in the setup, execution, and breakdown of events associated with the project.
- Provide on-site support during events to ensure they run smoothly.

2. Fundraising Assistance:

- Support fundraising activities, including grant applications, corporate sponsorships, and individual giving campaigns.
- Help implement fundraising initiatives and other fundraising strategies.
- Assist in tracking and reporting on fundraising progress.

3. Marketing and Communication:

- Assist in creating and distributing marketing materials and social media content.
- Help manage social media accounts and engage with followers.
- Support the development and dissemination of newsletters and other communication materials.

4. Youth and Leader Engagement:

- Assist in organising and facilitating youth and leader engagement activities, such as the countdown campaign, 100 birthday parties for sections, and time capsule projects.
- Support the promotion and management of the challenge badge initiative.
- Engage with participants to gather feedback and improve engagement efforts.

5. Alumni and Legacy Support:

- Help maintain the alumni database and assist with communication efforts.
- Support the organisation of alumni-focused events and initiatives.
- Assist in promoting and managing the Friends of Auchengillan initiative.

6. Admin:

- Provide administrative support to the project team, including data entry, scheduling, and correspondence.
- Assist with the preparation of reports and documentation.
- Help maintain organised records and files related to the project.

Skills and Qualifications for all roles:

- **Teamwork and Collaboration:**
 - Ability to work effectively as part of a team.
 - Strong interpersonal skills and the ability to build positive relationships with other volunteers and stakeholders.
- **Communication Skills:**
 - Good written and verbal communication skills.
 - Ability to engage with a diverse range of people, including youth, leaders, alumni, and the general public.
- **Organisational Skills:**
 - Strong organisational skills and attention to detail.
 - Ability to manage multiple tasks and prioritize effectively.

- **Flexibility and Adaptability:**
 - Willingness to take on a variety of tasks and adapt to changing needs.
 - Ability to work under pressure and handle unexpected challenges.
 - **Personal Attributes:**
 - Enthusiastic and motivated to contribute to the success of the Auchengillan 100 project.
 - Passionate about Scouting and the mission of Auchengillan.
 - Reliable, punctual, and committed to the volunteer role.
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Application Process:

We understand that no volunteer will have every skill listed, but having experience in a few key areas would be highly beneficial. We value a willingness to learn and grow within the role. Interested volunteers should register by completing the following link <https://forms.office.com/e/Wrk7zvfyr2> by Wednesday 8th January 2025.

This role is a great opportunity to contribute to a significant milestone in Auchengillan's history. We look forward to welcoming enthusiastic and dedicated volunteers to our team!