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| …Outdoor Pursuits Training Fund |
| October 2016 |  |

**Application Guidance**

A generous anonymous bequest enabled Clyde Regional Scout Council to establish an Outdoor Pursuits Training Fund in December 1984. The purpose of the Fund is to provide grant assistance to Explorer Scouts, Scout Network, Leaders and other persons who wish to attend recognised training courses in outdoor pursuits. Suitable training courses are those which on completion provide certificated evidence of leadership and / or instructional ability within the terms of POR, examples being Mountain Leadership Certificates, Ski Leader certificates, appropriate British Canoe Union certificates or RYA Certificates in water activities (in cases of uncertainty applicants should contact the PR & Development Officer in the Regional Office on 0141 248 6022 before the application is submitted).

Grant assistance from the Outdoor Pursuits Training Fund is made on the basis that the recipients of a grant will use the skills of instruction and leadership gained from the training course for the benefit of members of The Scout Association or other young people taking part in outdoor pursuits organised by, or on behalf of Clyde Regional Scout Council, its Scout Districts, Scout Groups or any of them.

Application should be made no later than one month prior to the course start date and the grant should be claimed within six months of completing the course. **Late applications will not be considered.**

**Applicants will not normally be awarded more than 1/3 of the total cost of their application.**

**Application Procedure**

* The applicant should complete the application form overleaf and forward the form to their Group Scout Leader or District Commissioner who should then endorse the application
* The application will be considered by the Region’s Business Committee who will determine whether or not grant assistance is to be awarded and the amount of any such assistance. The PR & Development Officer will then advise the applicant of the outcome of their application.
* The applicant will require to furnish the PR & Development Officer with evidence of completion of the course in respect of which a grant has been awarded and of costs incurred in connection therewith, after which a payment will be issued.
* Applications can be submitted at any time and will be considered by the Region’s Business Committee. The dates on which the Committee meets are in the Regional Diary at [www.clydescouts.org.uk](http://www.clydescouts.org.uk). If you would like some assistance or guidance before applying to the fund, please contact Gary Bainbridge in the Regional Office.

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| Applicant Name |  |
| Applicant Address |  |
| Telephone Number |  |
| Email Address |  |
| Scout Group & District |  |
| Appointment Held |  |
| Course Title/Qualification |  |
| Course Venue |  |
| Course Start & End Dates |  |
| National Governing Body |  |
| Purpose for which grant is requested: |
| Total Cost (attach detail) | £ |
| Amount Requested from Clyde Region | £ |
| Balance | £ |
| How is this balance going to be met(Where will the balance come from) |  |
| Date on which funds are required |  |
| Signed |  |
| Date |  |
| Supported by (GSL/DC) - Signature |  |
| Date |  |
| Payment Info |
| Name of Bank |  |
| Account Number |  |  |  |  |  |  |  |  | Sort Code |  |  |  |  |  |  |
| Name on Account |  |
| For office use onlyReceived in Regional Office | Decision by PR & Development Officer |  | Decision by Chairman of Business Committee |  |
|  | Notified to Activities Adviser |  |